

Diaspora Volunteering Alliance

Effective Governance

16<sup>th</sup> December 2011

Agenda

Time	Item	Description
10.00	Welcome and introductions and set agenda for the day	Conventions for the day which includes Chatham House Rules.
10.15	Getting to Know You	Exercise – Participants to introduce themselves and their top 3 priorities for governance over the next financial year
10.45	Break	
11.00	Keynote – Governance – Basic principles	Keynote speaker in to lead discussions
11.30	Q & A with Keynote	
12.00	1 <sup>st</sup> Action Learning sets Governance – Challenging perceptions	1 <sup>st</sup> peer action learning sets – working in groups of 4/5, practical discussions of where they are now and what needs to be done.
1.00	Lunch and networking	
1.45	Skills Analysis Where are the skills gaps in your organisation?	Start to identify what extra knowledge and expertise you wish to bring to your organisation.
2.30	Market Place Skills and Knowledge Exchange	What can you offer and what do you want in exchange
3.00	Break	
3.15	2 <sup>nd</sup> Action Learning sets – Next Steps	Participants work in their action learning sets to agree individual action and to take full responsibility for their own next steps
3.45	Conclusion and final thoughts	
4.00	Close	